



SOUTHEAST EUROPEAN LAW ENFORCEMENT CENTER

Introduction:

The contracting authority is the Southeast European Law Enforcement Center (SELEC), an international law enforcement non-profit organization located in Bucharest/Romania, 13 September Avenue, No. 1-5, Palace of Parliament, 10th floor, Phone: +40.21.303 6009, www.selec.org, mail: secretariat@selec.org.

Southeast European Law Enforcement Center, as Beneficiary, is launching a three offers method procedure, in accordance with its Financial Rules and Regulations, in order to purchase an INTREXX license and support renewal.

Subject:

The existing INTREXX software/tool was already implemented, after being customized to SELEC needs and to our SQL database. INTREXX must allow integration with the M-Files document management solution implemented by SELEC by transmitting data bidirectional between M-Files and Intrexx portal. The portal solution stores the data in a Microsoft SQL relational database, this data being used in the SQL Server Reporting Services reporting solution. The portal has the option to organize users by department to assign different types of permissions. The solution contains the standard forms implemented for customs seizures and regional operations, but also the annual questionnaires on various topics of interest. Adding, editing or deleting a form must be done exclusively through a workflow present in the M-Files document management application.

In order to participate to this procedure, please send the following documents via e-mail to secretariat@selec.org by 12 of May 2023, 12.00 Hours (Bucharest time):

- **Written offer in EURO without VAT**, in English, dated, signed and stamped
- Copy of the Certificate of Incorporation

The estimated cost of this renewal is maximum 5000 EURO (without VAT). Please be advised that SELEC is VAT exempted. In accordance with SELEC's Financial Rules and Regulations, the offers are evaluated based upon the technical compatibility and the best price.

Please mention in the subject line "INTREXX".

Our system will not accept e-mails that have more than 10 MB. If required, segregate your emails to accommodate e-mail data restrictions. For segregated e-mails please use sequence of e-mails like INTREXX E-mail 1, INTREXX E-mail 2, etc in the subject line.

For attachment purposes please only use MS Word, Excel, Power Point, jpeg and PDF formats.

Please call within the deadline at +4021.303.6009 to confirm the receipt of your Offer by SELEC.

Miscellaneous:

Please note that offers received after the deadline and/or offers in other language than English shall not be taken into consideration.

No costs in relation to this procedure shall be incurred to SELEC.

All the information collected in relation to this acquisition shall only be used for this purpose and treated confidential.

Should you require any further information, please contact SELEC at secretariat@selec.org.