



SOUTHEAST EUROPEAN LAW ENFORCEMENT CENTER - SELEC

SLCS-055-S/22.02.2019

Tender announcement

Respectable Sir / Madame,

The contracting authority is the Southeast European Law Enforcement Center (SELEC), a law enforcement international organization located in Bucharest/Romania, 13 September Avenue, No. 1-5, Palace of Parliament, 10th floor, Phone: +40.21.303 6009, Fax: +40.21.303 607, www.selec.org.

Please be informed that SELEC opens the procedure for contracting **Infrastructure fitting - equipment and implementation services** and **Furniture and fitting** within the project *FAIT – Fight against illegal trade* through the tender procedure, in accordance with SELEC Financial Rules and Regulations.

For the above-mentioned services the minimum requirements are provided in the *Tender book*, attached herewith.

The selection procedure will be done on the general principles of effective competition, the interests of SELEC, best value for money and fairness, integrity and transparency.

The budget for the **Infrastructure fitting - equipment and implementation services** is **37,916 \$** (without VAT¹) and for **Furniture and Fitting** is **44,000 \$** (without VAT);

In order to participate to this tender you have to submit by e-mail the following documents:

1. Technical offer, in English, dated, signed and stamped, mentioning if the tenderer has the capacity to start the workings in 5 days after signing the contract
2. Financial offer, in English, dated, signed and stamped, accompanied by all requested documents
3. Declaration dated, signed and stamped that it doesn't have responsibilities involving giving advice or regulation or decision-making in connection with the business and affairs of Philip Morris International and its Affiliates
4. Portfolio
5. ISO Certificates

¹ Please be informed that SELEC has the status of a diplomatic mission and is VAT exempted on the territory of Romania

6. Professional Certifications

Please note that incomplete applications, applications received after the deadline and/or applications in other language than English shall not be taken into consideration.

When sending your application, please mention in the subject line “Infrastructure fitting and furniture”.

Our system will not accept e-mails that have more than 10 MB. If required, segregate your e-mails to accommodate e-mail data restrictions. For segregated e-mails please use sequence of emails like E-mail 1, E-mail 2, etc in the subject line.

For attachment purposes please only use MS Word, Excel, Power Point, jpeg and PDF formats.

The offers in USD, in English, should be sent to SELEC until **12th of March 2019** at e-mail address: secretariat@selec.org.

All data collected for the purpose of the selection procedure shall only be used within this specific context.

Mrs. Snejana MALEEVA
Director General



SELEC