

TENDER BOOK
for
Operational Center Unit (OCU)
S.I.R.A.T. (SELEC Intelligence Reporting Application Tool)

Stage:

FITTING, FURNITURE, ELECTRIC AND STRUCTURED CABLING

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TENDER BOOK

This section is an integral part of the tender documentation for the design, execution, fitting-out, hardware, software, implementation and support services for the SELEC PROJECT and it represents the whole set of basic requirements based on which each tenderer elaborates the technical proposal.

The requirements imposed through this Tender Book shall be considered as minimal. If any of the tenderers fail to comply with one or more of the requirements, the respective tender shall be rejected as inadequate (irregular).

The technical specifications which indicate a certain origin, source, production, a special procedure, a trade mark, patent, manufacturing license, are mentioned for the easy identification of the product type and do not result in favoring or exclusion of certain economic operators or products. Such specifications shall be understood as having the mention similar or equivalent.

GENERAL PROVISIONS

The tenderer shall elaborate its technical proposal as a project for SELEC (named here "Employer"), containing, without limiting, at least:

- Preliminary Project (PP)
- Detailed Design (DD)
- Technical Project
- Electric Design
- Networking Design
- Project Plan
- Acceptance Tests List

The tenderer declared winner of the tender (hereinafter referred to as "Contractor") shall have to follow, under the coordination of the Employer all the required tasks and to deliver all the deliverables, including documents, products and services. All the procedures for obtaining all the necessary authorizations, licenses and approvals, according to the Romanian legislation and other applicable regulations for SELEC, as well as to respect the existing Foundation, are the Employer responsibility.

The tenderer declared winner of the tender will update and maintain the project documentation.

ABOUT SELEC

The objective of SELEC, within the framework of cooperation among Competent Authorities, is to provide support for Member States and enhance coordination in preventing and combating crime, including serious and organized crime, where such crime involves or appears to involve an element of trans-border activity.

11 MEMBER STATES:

Republic of Albania, Bosnia and Herzegovina, Republic of Bulgaria, the Former Yugoslav Republic of Macedonia, Hellenic Republic, Hungary, Republic of Moldova, Montenegro, Romania, Republic of Serbia and Republic of Turkey.

TASKS OF SELEC

The new Convention provides for SELEC to:

- Coordinate regional operations and support investigations and crime prevention activities of the Member States in trans-border cases;
- Provide the Member States with the opportunity to exchange information and criminal intelligence and offer operational assistance in a quick and timely manner;
- Collect, collate, analyze, process and disseminate information and criminal intelligence;
- Produce strategic analysis and threat assessments related to its objective;
- Establish, operate and maintain a computerized information system, which implies also to ensure the protection of personal data.

The beneficial gain for the Members States, as well as the Center's partners, will be found in the ability to handle result-oriented multinational investigations and operations in the South Eastern European region with a minimal investment. SELEC aspires to continue being a depository of good practices in law enforcement and providing awareness through multinational meetings and conferences, bringing together the representatives of Member States as well as of its partners.

SELEC - A STEP FORWARD

On 7th of October 2011 the SECI Center became SELEC, while its operational and strategic capabilities were maintained and transferred to the new SELEC.

SELEC inherits the success of SECI Center - 12 years of operational activities, joint investigations, meetings, workshops and strategic analysis covering the most sensitive trans-border criminal fields in the South Eastern European region. Throughout this period, the intensive exchange of information through the liaison officers and Center's communication channels successfully supported the efforts of the law enforcement agencies in the Member States.

From an operational perspective, the new SELEC maintains flexibility and operational effectiveness, while enhancing the analysis capacity with a broader information system and an adequate level of protection of personal data in line with EU standards. The new Convention provides an international legal personality to the Center and also defines and sustains cooperation with other major international law enforcement organizations.

SELEC - ORGANIZATION'S STRUCTURE

According with the provisions of the SELEC Convention the organs of the Southeast European Law Enforcement Center are the Council and the Secretariat.

The Council: is the highest decision-making body of SELEC, consisting in high-level representatives of SELEC Member States, having the authority to act on behalf of their States. Has as its Chairperson and Vice Chairperson high level officials from the competent authorities of the Member States, assigned for a term of one (1) year by alphabetical rotation among the Member States. Meets at least once a year at the headquarters of the SELEC, in Bucharest, Romania; unless otherwise decided.

Takes decisions about strategies, financial matters, elections of the SELEC Management, approves applications for memberships and operational partnerships, as well as the conclusion of agreements.

The Secretariat consists of: Director General, Directors and SELEC staff.

- *The Director General* is the chief executive officer and legal representative of SELEC. The Director is a citizen of one of the Member States and is elected by the Council following an open and public procedure. The mandate of the Director General is 4 (four) years.

- *The Directors* are elected for a term of 3 (three) years. Each Director is a citizen of one of the Member States and is elected by the Council following an open and public procedure. The Council defines the number, function, and roles of the Directors.

- *The Staff* consist of all persons working under the authority and control of the Director General and Directors.

- In the performance of their duties, the Director General, the Directors and the SELEC Staff shall not seek, receive or act on instructions from any government or from any other authority external to SELEC.

The National Units are established by the Member States for the purpose of implementing the objective of this Convention. They consist of:

- *Liaison Officers*: are representatives of SELEC Member States posted to work at the Headquarters of SELEC for the purposes of police and customs cooperation.

- *National Focal Points (NFP)*: act as the single point of contact in the Member State for communications with SELEC, through the Liaison Officers of the respective Member State.

Task Forces assume joint cooperation and participation of SELEC Member States law enforcement representatives, aiming to share information, best practices and effective crime-fighting and prevention tools in the Southeast European region.

SELEC operational activities are conducted within the frames of 8 Task Forces addressing issues of drugs and human beings trafficking, stolen vehicles, smuggling and customs fraud, financial and computer crime, terrorism, container security and environmental and nature related crimes.

GENERAL OBJECTIVE

The scope of the project is to implement a fully-operational Operational Center Unit (OCU) including customized S.I.R.A.T. (SELEC Intelligence Reporting Application Tool) in SELEC Headquarters, integrated with the National Focal Points that will consist of the following milestone components and competences:

High level design of the OCU concept which will include:

- OCU office design, organization and architecture respecting all legal and operational requested certifications;
- Physical security and control access and solution;
- Furniture and fitting design, organization concept and space transformation;
- Video wall configuration and architecture, and integration solution into the command and control (C2) OCU;
- Workspaces for the dispatching staff including project management team;
- C2 operational platform including Geographic Information System (GIS), situational awareness, incident management, reporting, working procedure;
- Integration and communication with National Focal Points including voice and video communication solutions;
- Crisis steering committee room and integration into the OCU including voice, data and video communication.

High level configuration and architecture design implementation for the new OCU network including services convergences solution with the existing SELEC network:

- Switch and routing data network;
- Voice and Data Communication network;
- C2 portal server, data storage and back up concept and solution;
- Information security and physical security solution for OCU concept;
- Fitting, cabling and accessories and implementation for low and strong cabling infrastructure.

Data analytics law enforcement intelligence application including collection information tool and document management solution implementation:

- Law enforcement intelligence data analytic portal and infrastructure concept;
- Law enforcement data analytic application implementation;
- Collection information tool and document management implementation, and backup implementation, security and management;
- Collection information tool and document management implementation, and integration within OCU concept;
- Law enforcement intelligence data analytics application hand over process and user certificated training.

Law enforcement specialized virtual reality training room including concept design, implementation and training.

Customized S.I.R.A.T. (SELEC Intelligence Reporting Application Tool) will ensure a fast collection, analysis and exchange of strategic and operational information among Case Officers, National Focal Points, SELEC Liaison Officers, SELEC analysts.

- A. Case management platform. Includes: Intranet/Extranet web platform that includes:
 - a. Data acquisition & Management system Unlimited licenses
 - b. Reporting & BI
 - c. GIS Integration and Management
 - d. installation and customization
 - e. support

- B. Information flow includes:
 - a. 50 named user licenses
 - b. Reporting module
 - c. OCR Module
 - d. installation and customization

Note: The scope of this tender is limited only to “Fitting, furniture, electric and structured cabling”.

This tender consists of two big chapters:

- **CHAPTER A: Infrastructure fitting - equipment and implementation services – Batch 1;**
- **CHAPTER B: Furniture and Fitting – Batch 2.**

The bidder can bid only for the both chapters.

The bidder must specify the capability to start the implementation in maximum 5 (five days) after the signature of the contract.

Winner will be awarded based on the rule “best value for money” explained in the Annex 2

GENERAL DESCRIPTION

In order to execute the first determinate stage of this Project, the Contractor shall have the obligation and the responsibility to perform the activities in full accordance with the applicable Romanian legislation as well as with the SELEC regulations.

The Contractor shall undertake the obligation to elaborate the design in accordance with the architectural solution provided by the Employer and, for that purpose, the design will comply with the functions, gauges and all the information in general included in the present documentation.

For the final details and accurate measurements, a site survey is required before issuing the bid. Additional work or time overrun due to lack of knowledge of the site is not accepted.

The Contractor must maintain the Preliminary Project and the Detailed Design.

Preliminary Project (PP) shall contain written documentation and drawings, in accordance with the specifications in this tender book and the outcome of the site survey. It must contain written documentation: descriptions, detailed indication of the materials, equipment and installation, schedule of works.

Detailed Design (DD) shall contain written documentation and drawings, in accordance with the specifications and must contain written documentation: indication of the specific solutions for the methods of work.

The Contractor shall maintain the Preliminary Project (PP) and Detailed Design (DD), under the coordination of the Employer, in order to actual start the work.

In order to execute this Project, the Contractor shall have the obligation to perform the following works, in full accordance with the applicable Romanian legislation as well as with the SELEC regulations.

- execution of all construction works
- interior fitting-out
- supply with the goods and equipment mentioned in the tender book

The Contractor shall not initiate any works without the prior approval of the Employer. In order to execute the above-mentioned works, the Contractor shall also have to procure and deliver all materials, tools, equipment, installations and any other necessary goods. In order to execute the above-mentioned works, the Contractor shall present the list of personnel used.

The Contractor should supply 3D simulation for the furniture and all the proposed furniture should be approved in advance by the Employer.

The Contractor shall execute the works in a manner fitted to cause as little inconvenience as possible to the constructive structures or services in the work site, taking actions in order not to hinder circulation and access, as well as to avoid the destruction or degradation of common areas.

In addition to this, the Contractor shall take measures for fire prevention at the site of the work, being liable for any damage that may occur by fire, both to the work site and the surrounding area, in the absence of such measures, the Employer having no responsibility regarding the violations of those regulations.

Also, the Contractor shall strictly follow all regulations for work safety and environment protection, the Employer having no responsibility regarding the violations of those regulations.

CHAPTER A: Infrastructure fitting - equipment and implementation services – Batch 1 **Maximum Duration of implementation is: 20 days**

STRUCTURED CABLING DESCRIPTION

- a. Will be installed a new structured cabling system with the following specifications:

For the new operational OCU Center will be installed a new structured cabling system. For each of the 12 seats and for dispatcher will be 2 data pop-up sockets in desks. Supplementary will be 2 data port for the videowall and one socket for each network printer.

For the other spaces and offices from 9'th and 10'th floors will be replaced existing Cat.5 port with minimum Cat. 6A and will be added new ports as necessary. The old Cat5 port will be removed.

- For the 18 offices of the members of each country SELEC from 10'th floor are 8 data port, 4 data port for each member and will be mounted in new technical floor housing that will replace the existing ones.
- For the office of General Director of SELEC, including the secretariat and the printers will be installed 12 ports mounted in new technical floor housing that will replace the existing ones.
- For the office of Director of Operation of SELEC, will be installed 4 ports mounted in new technical floor housing that will replace the existing ones.
- For the Conference room (stability hall) will be installed 4 ports in the existent rack.

One additional port for each of the 2 network printers in the Operational area.

For vertical connections will be installed a Fiber Optical network of 2 lines, one to connect the network rack from 10'th floor installed in the Administrative area with the existing network rack from Server room from the 9'th floor and one to connect the new network rack that will be installed in 10'th floor (restricted area) from the same rack in Server room.

The cabling network will be installed in parallel with the existing one without affecting the activity of the users if possible. After the installed is finished the transfer to the new network will be made with the minimum downtime.

All the cables should be LSZH (Low Smoke Zero Halogen) and to respect the standards to fire propagation.

Will be used F/FTP cable at least Cat.6A and Cat.6A conectics.

The fiber optic will be multimode minimum OM3.

All the cables will be hidden in the existing technical floor using the existing cable trays and flexible tubes. Where is possible the cables will be installed in the existing structure (walls, ceiling).

Data Socket will be mounted in technical floor housing and will replace the existing ones.

The supplier will include all the necessary elements for a professional network that respect the standards (cables, connectors, cable tray, Rack, patch panels and all the mounting elements).

In this specification are included only the network components that need technical details for performance.

The patch cords will go to the server room or network rack where will be connected to patch panels.

All the passive components of the network (cables, connectors, patch panels and patch cords) have to be from the same producer and to have performance certificate from the producer in order to assure the best integration and performance.

- b. The supplier will make all the technical installation details in fully acceptance of the Employer Technical Supervisor.
- c. All the equipment (socket, cables, port, patch panels) will be labelled to permit traceability and network configuration management. The final project supplied will be according to the final labels of the network.
- d. After the finalization of the work and testing and putting in function of the new network the old network will be removed.

ELECTRICAL INSTALLATION DESCRIPTION

The electrical installation will be upgraded to correspond the extended office and appliances.

In order to supply all the offices and equipment in the SELEC will be installed a new electrical panel on the 10'th floor connected through cable from the building electrical panel on the 9'th floor. The new panel will have sufficient fuses to connect all the workstations, printers, hvac equipment and videowall and spare fuse to connect future appliances. The electrical diagram will be inside the panel. All the circuits in the panel will be Schneider Electric / Eaton or similar.

For the 18 offices of the members of each country SELEC from 10th floor will be installed new electrical socket with modules mounted in new technical floor housing, one for each member, that will replace the existing ones.

For the office of General Director of SELEC, including the secretariat and the printers will be installed 3 electrical sockets with 4 modules mounted in new technical floor housing that will replace the existing ones.

For the office of Director for Operation of SELEC, will be installed 3 electrical sockets with 3 modules mounted in new technical floor housing that will replace the existing ones.

For the Conference room (Stability hall) will be installed 4 electrical sockets with 4 modules each mounted in new technical floor housing that will replace the existing ones.

For the OCU room will be installed for each of the 13 workstations one electrical socket with 4 modules mounted in technical floor housing, and 13 tower plugged in each desk, with 2 modules of electrical socket and 2 USB. For videowall and printers and HVAC equipment will be separate circuits and electrical sockets.

All the electrical socket will be connected to the electrical panel on the 10th floor with copper cable type CYYF 3x2,5mm and will be installed in existing or new cable tray, depending on the infrastructure. If possible, in some situation if the existing cable respect the standard it can be used or reconfigured. If not, it will be replaced with new cable.

The Contractor must provide quality services and has to be compliant at least with:

- ISO 9001 (Quality management)
- ISO 14001 (Environment management)
- ISO 27001 (Information security information)
- Experts and certifications:
 - The supplier must be authorized by the producers for the structured cabling, rack, ups and should have at least one specialist certified by the producer for each.
 - ANRE 2A/2B Certification for company and at least 2 engineers / technicians certified ANRE for Electrical installations.

A. TESTING AND FUNCTIONING REQUIREMENTS

The Contractor must comply with the following:

- Check the continuity of the cables
- Category tests for F / FTP and optical fiber cables, with electronic test bulletins
- All copper wires must be tested in accordance with IEC 61935-1 standard and test procedures recommended by the manufacturer.
- Testing of copper links must be done in accordance with EN 50174 Ed.3.
- The cabling system must be tested against ISO Class EA limitations.
- Measurements must be made using level 4 test equipment.
- Channel performance must be stable up to 500MHz.
- Testing equipment must be calibrated annually by its optician. In order to prove that he can comply with this requirement, the tenderer will include a copy of the calibration certificate in the technical offer.

Warranty:

- Minimum 2 years for products, services, fitting and furniture

CHAPTER B: Furniture and Fitting – Batch 2.

Maximum duration of implementation is: 45 days

a. OCU Room (Operational Center Unit ~500x400)

In the OCU Room will be installed one video wall systems (not part of this tender) and one big operational desk with 12 generic seats and 1 special dispatcher seat.

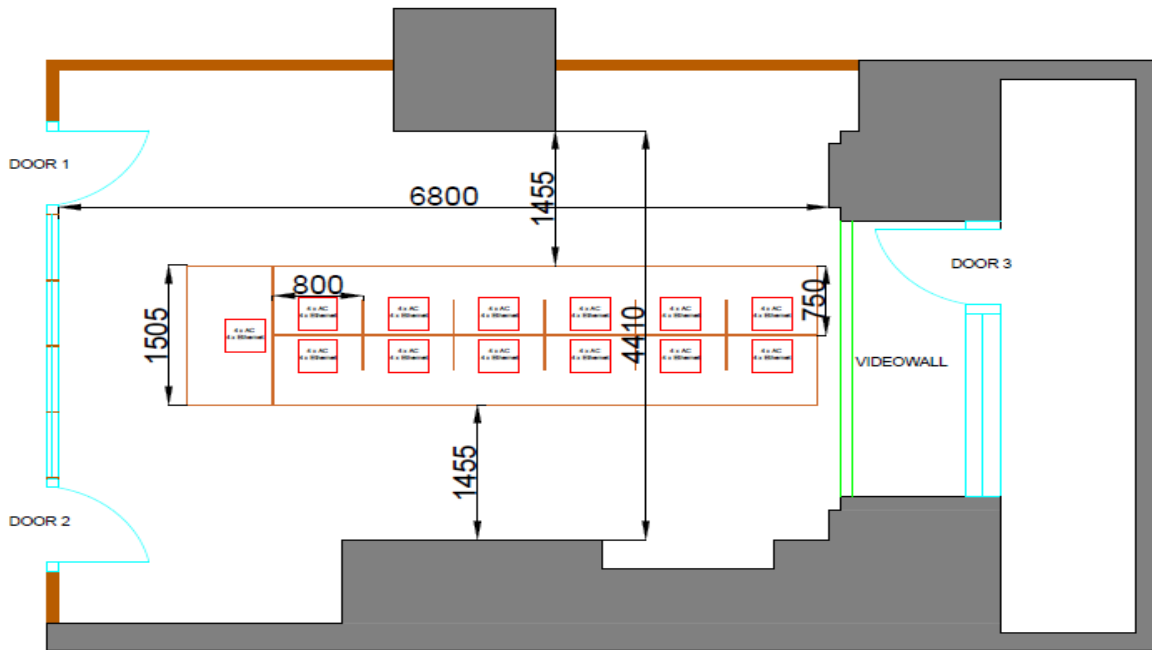


Chart. Operational Center Unit

The room surface will be extended by modifying the access wall and the side wall moving the existing wood wall, as in the below drawing. On the two glass doors will be mounted keylock with cipher.

For the window to the balcony of the room will be applied new louvers.

In the room will be installed one big operational desk with 12 offices 750x750mm separated between them with maximum 15 cm separators with professional round design and one office of 1500x800 for dispatcher with plugged in pop-up with 3 electrical sockets and 2 USB port. The desk will have no sharp edges. For all the offices will be supplied also ergonomic office chairs.

SELEC is looking for a modern and high-quality desk and chairs to provide an excellent work environment and to fit into the general picture of the SELEC headquarter.

The design, quality and materials used for the operational desk and the ergonomic chairs will be set during the site survey.

In the OCU room will be installed 1 new air conditioner floor mounted on the side walls of the room. The cooling units will have a nominal capacity of at least 3.5kW, with inverter in cooling mode with the maximum dimensions of the unit (LxHxl) 720mmx620mmx200mm. The cooling circuit from the inside unit to the condenser outside will be made under the technical floor and the condenser will be installed on the balcony.

b. Operational Meeting room (Door sign Operational Meeting Room 500x400)

- i. One restricted area door sign 300x200
- ii. One networking area door sign 300x200

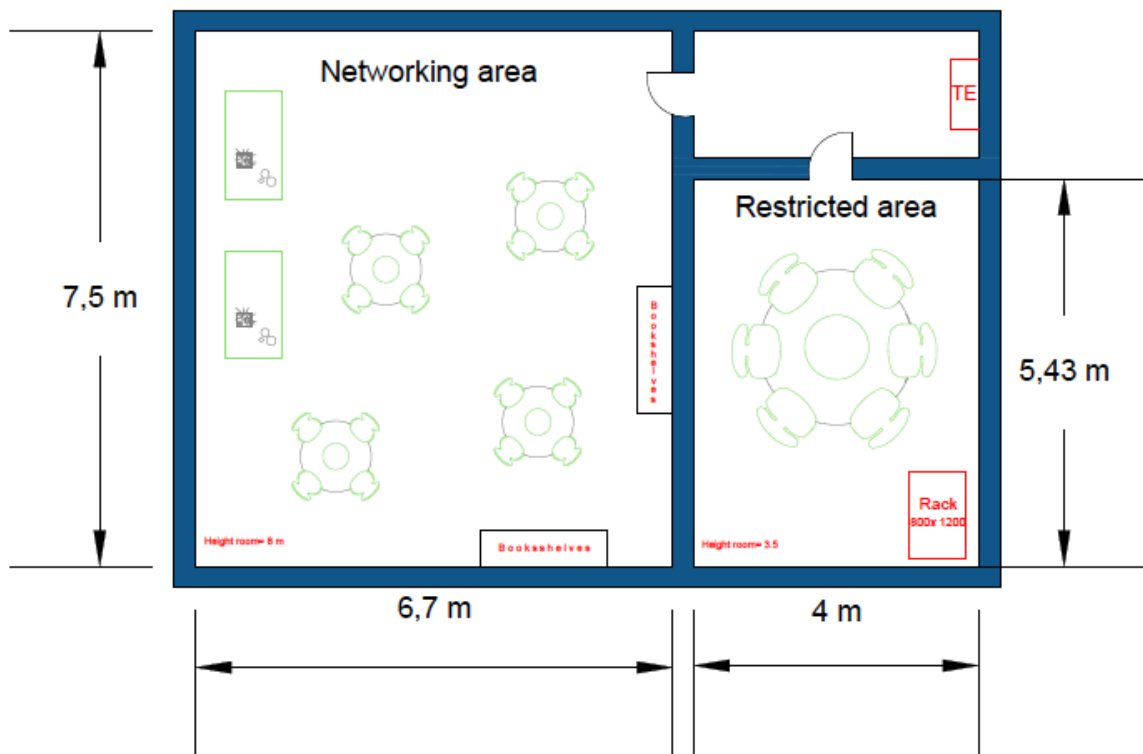


Chart. Operational Room

The height of the restricted area will be modified from 2.5 meters to 3.5 meters by installing a new false cassette ceiling with new led lights with the dimensions 600x600 mm. The access from the room to balcony will be closed by a new cardboard wall with a door. All the technical floor will be covered by carpet.

In the restricted area will be installed a professional meeting desk, round design with 8 ergonomic meeting chairs.

In the restricted area will be installed 1 new air conditioner floor mounted on the side walls of the room. The cooling units will have a nominal capacity of at least 3.5kW in cooling mode with the maximum dimensions of the unit (LxHxI) 720mmx620mmx200mm. The cooling circuit from the inside unit to the condenser outside will be made under the technical floor and the condenser will be installed on the balcony.

The networking area should be equipped with necessary furniture (tables, chairs, shelves, desk, a/o)

The walls in the operational meeting room (restricted area and networking area) will be repainted without modifying the room layout. Also, the floor baseboard will be replaced. Repairs of the walls, ceiling and floor is also needed.

Both rooms (OCU and Operational meeting room) should be secured from physical security and control access point of view.

c. SELEC Server Room

The existing OCU Server room, in the 9'th floor will be refit.

In the SELEC Server room all the IT equipment will be rearranged in two IT Racks and the structured cabling will be Modified / Upgraded for the new format to assure a fully functioning system.

In order to increase the efficiency of the cooling equipment in the room, the existing cooling equipment will also be rearranged in the room and will be installed one new HVAC equipment floor standing, min 7,1 kW standard cooling capacity, inverter and anti-dust filter.

For the Server room will be installed a new roof at 0.3m over the existing compartment made of PVC modular mounted on the metal structure of the room.

Annex 1: Estimated Quantities

Lan Network:

Description	U/M	Quantity.
Network passive components		
cable LANmark-6A F/FTP AWG23 Cat 6A LSZH Dca s2 d1 a1 Orange 1000m reel	m	10000
Patch Panel 24 Snap-In Sliding White	pc.	9
Evo Snap-In Connector Cat 6A Screened ECO	pc.	204
EU Style Angled 45 x 45 Module 2 Snap-In White	pc.	99
Evo Snap-In Connector Cat 6A Screened ECO	pc.	204
Covered Patch Guide White	pc.	12
Covered Patch Guide 2U White	pc.	2
Rack patch cords		
LANmark-6A Ultim Patch Cord Cat 6A Screened LSZH 1m Orange	pc.	150
Network patch cords		215
LANmark-6A Ultim Patch Cord Cat 6A Screened LSZH 1m Orange	pc.	30
LANmark-6A Ultim Patch Cord Cat 6A Screened LSZH 2m Orange	pc.	120
LANmark-6A Ultim Patch Cord Cat 6A Screened LSZH 3m Orange	pc.	50
LANmark-6A Ultim Patch Cord Cat 6A Screened LSZH 5m Orange	pc.	15
Floor boxes		
Floor box with adjustable height 75mm to 105mm, 18 modules, grey RAL7031, stainless steel cover	pc.	30
Cable mounting accessories		
plastic flexible installation tube, medium black, D25mm L50m	m	450
back-to-back fastener, 13mm (roll of 25m)	pc.	2
perforated metal cable tray, 60x300x0.75mm	m	9
plastic cable ties, 3.5x200 (100 pcs.)	pc.	1000
Cable tray mounting accessories	pc.	50
Testing and labeling	pc.	1

Intercommunication FO:

Description	U/M	Quantity.
Fiber cable LANmark-OF Micro-Bundle Universal 12X Multimode 50/125 OM3 LSZH B2ca s1ad0a1 Aqua	m	160
LANmark-OF Patch Panel Snap-In Sliding Black	pc.	3
LANmark-OF Duplex LC Snap-In Adaptor Multimode Aqua	pc.	24
LANmark-OF Splice Cassette Heat Shrink Protectors + LANmark-OF Splice Cassette Cover	pc.	4
LANmark-OF Fusion Splice Heat Shrink Protection 45mm 100x	pc.	48
LANmark-OF Pigtail LC OM3 Maxistrip LSZH 50/125 1m Aqua	pc.	12
LANmark-OF Slimflex Patch Cord DLC-DLC OM3 LSZH 2m Aqua	pc.	10
LANmark-OF Slimflex Patch Cord DLC-DLC OM3 LSZH 3m Aqua	pc.	10

Rack restricted area + Server room:

Description	U/M	Quantity.
Rack cabinet for Data Room on 9th floor 42U 750x1100 mm, steel, front door with safety glass, metal side panels and rear door, 3 cable entries and fan cut-outs, 2 pairs of depth adjustable heavy duty 19" mounting rails, 2 pairs of adjustable feet, black	pc.	1
Rack 42U 750x1100mm, steel, front door with safety glass, metal side panels and rear door, 3 cable entries and fan cut-outs, 2 pairs of depth adjustable heavy duty 19" mounting rails, 2 pairs of adjustable feet, black in the restricted area	pc.	1
19" vertical cable organizers, set of 2 pcs. (left + right), for 42U 750mm racks, Ral9005	pc.	2
power distribution unit 19", 9xDIN 49440(schuko), plug DIN 49441 (unischuko) 16A/250V, red ON/OFF switch with blind	pc	4
Schuko socket with rubber cover, with 16A IP44 cable, black (for 16A cables)	pc	4
signal grounding key	pc	2
Flexible V/G conductor for earthing racks in datacenter	m	20
Nut in housing + M6x4 screw with PVC washer	pc	100

Air Conditioning Server room and OCU:

Description	U/M	Quantity.
HVAC Equipment Server room Cabinet floor standing with 7,1 kW standard cooling capacity with fans with inverter motor and anti-dust filter included.	pc.	1
HVAC Equipment OCU floor cassette mounted on the wall with nominal capacity of at least 3.5kW in cooling mode with the maximum dimensions of the unit (LxHxl) 720mmx620mmx200mm.	pc.	2
All the necessary materials for installation of the two HVAC Equipment	pc.	3

Furniture:

Description	U/M	Quant.
Conference Table	pc	1
Overall Size Conference Table: approx.: 5,6/1,5/1 ¹	.	
PVC Lamination with Beveled Floating Edge Top MDF or Wood – (PAL excluded) Minimum wood height: 30 mm Metal or wood underframe Light separators, MDF (minimum 18 mm width) Color: White		
Ergonomic chairs	pc	13
Supported Weight: minimum 120 kg Type: modern Grey / Black Ergonomic Hydraulic mechanism for height Armrest of metal or mixt metal/plastic/leather Wheels		

<p>Total Height: minimum 110 cm (including headrest) Total width– minimum 60 cm</p> <p>Back rest: minimum 50 cm Seat width: minimum 55 cm Seat depth: minimum 50 cm</p> <p>Textile or ecological leather or both</p>		
Meeting Table – in restricted area	pc	1
<p>Meeting table specifications</p> <ul style="list-style-type: none"> - Restricted area Round to fit in the room with -8 chairs Material (MDF or wood, PAL) min 30mm thickness Chairs – as in the OCU Room – 8 pcs 		
Bookcase – in networking area	pc	1
<p>Bookcase made from MDF, or high-quality PAL, or similar material</p> <ul style="list-style-type: none"> - Adjustable shelves and glass doors. - The total size: ~L2000mmxH1800mm (made from 2 or 3 parts) 		
Table with Chairs set – in networking area	pc	4
<p>Table with Chairs:</p> <ul style="list-style-type: none"> - 4 high-quality tables (modern of glass or MDF, round or square, – surface of: min 0.6 sqm – max 1.5 sqm; height 0.7 – 0.8m) - 16 chairs (plastic transparent or wood) – with backseat, fixed for high traffic. - minimum weight supported 120 kg - 4 metal feet 		
Set stand up desk – in networking area	pc	1
Carpet: for heavy traffic, grey (in line with SELEC’s style), modular	m ²	To be measured
Installation services	pc	1

Annex 2: Best value for money rules

The winning bid will be decided according to the “best value for money” approach.

Price counts 80%

Warranty in minimum 2 years, maximum 5 years (exceeding 5 years of warranty doesn't grant any additional points) – counts 10%

Similar past experience (minimum 1 similar contract, maximum 3 similar contracts in the past 3 years) having total amount of minimum 90,000 USD and maximum 200,000 (exceeding 200,000 USD doesn't grant any additional points) – counts 5%

Technical experts and certifications:

- The supplier must be authorized by the producers for the structured cabling, rack, ups and should have at least one specialist certified by the producer for each.
- ANRE 2A/2B Certification for company and at least one engineer / technician certified ANRE for Electrical installations.

minimum 2 expert, maximum 5 (exceeding 5 experts doesn't grant any additional points) – counts 5%

Duration of the implementation is:

- for activities in chapter A maximum duration is 20 days (below 15 days doesn't grant any additional points) – counts 2.5%

- for activities in chapter B maximum duration is 45 days (below 30 days doesn't grant any additional points) – counts 2.5%

Criteria	Percentage	Calculation method
Price	75	Calculation = minimum price / current price * 75 (2 decimals)
Warranty (minimum 2 years)	10	Calculation = 2 points for each year of warranty
Similar past experience (minimum 90,000 USD)	5	Calculation = current experience / maximum experience * 5 (2 decimals)
Experts (minimum 2)	5	Calculation = 1 point for each expert
Duration of the implementation (different for each chapter)		Calculation is different for each chapter (details below)
CHAPTER A: Infrastructure fitting - equipment and implementation services – Batch 1 (maximum 20 days)	2.5	Calculation = 0.5 point for each 1 day saved. For example, to get all 2.5 points, maximum 15 days are required in the offer.
CHAPTER B: Furniture and Fitting – Batch 2 (maximum 45 days)	2.5	Calculation = 0.5 point for each 3 days saved. For example, to get all 2.5 points, maximum 30 days are required in the offer.

Each batch will be evaluated as described above and then the average between the two batches will establish the final points.